



# APS Multifamily HVAC Quality Install Program

## INCENTIVE SIGNATURE FORM

Multifamily MEEP AC Rebate Applications must be submitted within 6 months of installation date.

Please allow 6–8 weeks for rebate processing. All program requirements on reverse side.

### DID YOU REMEMBER TO:

- Include a copy of the paid invoice from a licensed AC contractor and proof of payment.
- Invoice must include:** Manufacturer, model number, size (tons), SEER and EER efficiency levels, installation or sale date, proof of installation at your address, contractor license number.
- Attach a copy of the Manual J Worksheet from your contractor and other supporting documents.
- Fill out the payee information, please check a box.

### REBATE AMOUNT REQUESTED

(Copy of invoice from contractor must be submitted with signature form)

#### Equipment qualifies for:

- \$180 with Quality Installation which meets or exceeds the minimum standard displayed below.

PACKAGE UNITS	SEER	EER / HSPF
AC	15	11 EER
H/P	15	8.0 HSPF or 11 EER

SPLIT SYSTEMS	SEER	EER ≤ 3.5 tons	EER ≥ 4 tons
AC	14	12.2 EER	11.7 EER
H/P	14		8.2 HSPF or 11 EER

### PROPERTY OWNER/MANAGER ACCEPTANCE OF TERMS:

To qualify for the rebate, the equipment must be installed by an approved Participating Contractor using the APS Quality Installation Standard.

I certify that I am an APS customer, or the owner/manager of the property at the address of the services provided for which I am applying for a rebate. I also agree that the Contracting Company that performed the services in the home associated with this rebate application is solely responsible for the performance of their work. It is understood and agreed that the Contracting Company is not an agent, servant or employee of APS and is retained by me as an independent contractor. I indemnify and hold harmless APS, its officers, directors, employees agents, representatives, affiliates, successors and assigns harmless from any liability, cost, or expense, including reasonable attorneys' fees and legal costs, arising out of or resulting from the contractor's performance.

\_\_\_\_\_  
SIGNATURE OF CUSTOMER OR PROPERTY OWNER/MANAGER

\_\_\_\_\_  
DATE

### TECHNICIAN ACCEPTANCE OF TERMS:

By signing below, I certify that I am an approved Participating Contractor who meets the AC MEEP Rebate Program requirements. I have personally performed the quality checks per ACCA, APS standards and the equipment manufacturers installation guidelines. I further acknowledge that APS may verify the accuracy of all information provided.

\_\_\_\_\_  
TECHNICIAN SIGNATURE

\_\_\_\_\_  
DATE

### REBATE CHECK INFORMATION

#### ISSUE REBATE CHECK TO:

- Send to Property Owner/Manager (No additional customer signature needed)
- I request that the rebate check be issued to the participating contractor. (Additional customer signature required.)

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER/MANAGER (Required for third party payment)

\_\_\_\_\_  
DATE

For more information about the APS MEEP AC Rebate Program:

Call the APS Answer Line at (855) 733-1117.



# APS Multifamily HVAC Quality Install Program

## CUSTOMER INFORMATION FORM

### APS CUSTOMER INFORMATION

**APS COMMON AREA ACCOUNT NUMBER** (see the top right corner of your APS bill):

--	--	--	--	--	--	--	--	--	--

APS COMMUNITY NAME

MANAGER NAME

PREMISE ADDRESS (address on APS bill)

CITY

STATE

ZIP CODE

TELEPHONE

### THIRD PARTY PAYMENT INFORMATION

NAME OF THIRD PARTY (**CONTRACTOR**)

MAILING ADDRESS (If rebate is owed to **CONTRACTOR**, use contractor address)

CITY

STATE

ZIP CODE

TELEPHONE

EMAIL



# APS Multifamily HVAC Quality Install Program

## QUALITY INSTALLATION FIELD WORKSHEET

To be completed by an APS Participating Contractor for each individual unit.

### CONTRACTOR INFORMATION

[www.ahridirectory.org](http://www.ahridirectory.org)

The AHRI Directory of Certified Product Performance is used to validate all SEER and EER ratings.

APT. UNIT NUMBER: \_\_\_\_\_

DATE TESTED: \_\_\_\_\_

Split System:  Heat Pump  A/C

Pkg System:  Heat Pump  A/C

CONTRACTOR NAME \_\_\_\_\_

TECHNICIAN NAME \_\_\_\_\_

TYPE	MODEL #	SERIAL #	BRAND NAME
Outdoor/Package Unit			
Evaporator Coil			
<input type="radio"/> Furnace <input type="radio"/> Air Handler			

### HEATING

Below 55 degrees Heat Pump Only  
Indoor Performance

Entering Return (DB): \_\_\_\_\_ °F

Exiting Supply (DB): \_\_\_\_\_ °F

Temp Rise Difference: \_\_\_\_\_ °F

Outdoor (DB): \_\_\_\_\_ °F

Date Installed: \_\_\_\_\_

AHRI #: \_\_\_\_\_

Size of Unit: \_\_\_\_\_

SEER: \_\_\_\_\_

EER: \_\_\_\_\_

### COOLING

#### Charging Method

Superheat  Subcooling

#### Inside Performance

Entering Return (DB): \_\_\_\_\_ °F

Exiting Supply (DB): \_\_\_\_\_ °F

Temp Split: \_\_\_\_\_ °F

Entering Wet Bulb: \_\_\_\_\_ °F

Exiting Wet Bulb: \_\_\_\_\_ °F

#### Refrigerant Metering Device

Fixed Orifice  TXV

#### Refrigerant Type

R410A  R22

#### Outside Performance

Outdoor (DB): \_\_\_\_\_ °F

#### Subcooling (TXV)

Liq Line Temp: \_\_\_\_\_ °F

Sat. Temp: \_\_\_\_\_ °F

Subcooling: \_\_\_\_\_ °F

#### Superheat (Fixed Orifice)

Suction Line Temp: \_\_\_\_\_ °F

Sat. Temp: \_\_\_\_\_ °F

Superheat: \_\_\_\_\_ °F

#### Pressure Readings

Head Pressure: \_\_\_\_\_

Suction Pressure: \_\_\_\_\_

### AIR FLOW

#### Testing Method

Temp Split

Flow Grid

Flow Capture

Pressure Matching

Air Flow Test Out:

\_\_\_\_\_ (CFM/Ton)

#### Duct Static Pressure

Return Air: \_\_\_\_\_ ESP

Supply Air: \_\_\_\_\_ ESP

Total (R+S): \_\_\_\_\_ ESP

# APS Multifamily Quality Install Program Requirements

## HOW TO APPLY FOR A REBATE

1. **Make certain that your unit receives a Quality Installation from an APS MEEP AC Rebate Program Participating Contractor, in order to qualify for this rebate.** For a free referral to an APS Qualified Contractor that serves your area call the APS MEEP Answer Line at 855-733-1117, e-mail [apsmeep@franklinenergy.com](mailto:apsmeep@franklinenergy.com). All contractors that can offer APS MEEP AC Rebates are shown on [aps.com/ac](http://aps.com/ac) Participating Contractor list.
2. There are more than 40,000 different AC unit combinations that are eligible for a rebate – ask your contractor to help you determine the right unit for your residence that will qualify for a rebate. **Our AC experts at 855-733-1117, can help you determine if your equipment qualifies prior to purchase. Have the model numbers on hand prior to calling. AHRI forms must be submitted on all split system installs. AHRI forms can be generated by logging onto [ahridirectory.org](http://ahridirectory.org) and entering the model and serial numbers for the equipment installed.**
3. Your Participating Contractor will fill out this application attach the **Quality Installation Test Results** form.
4. Your Participating Contractor should give you documentation supporting the Quality Installation which should include the equipment sizing calculation (*Manual J*) worksheet, the attached Quality Installation Test Results form, and an AHRI form for the equipment installed (if a split system).
5. When submitting a rebate application, include an invoice from a Participating Contractor showing proof of installation at your site address and proof of payment, Quality Installation Test Results form and an AHRI form for the equipment installed (if a split system).
6. Your information will be verified prior to issuing a rebate check. Please note that it is necessary to conduct on-site inspections at a random sample of installations prior to issuing a rebate check.
7. If APS approves your MEEP AC Rebate application, please allow 6-8 weeks for your rebate application to be processed.
8. Submit this application by: Mail: APS MEEP, 9034 N. 23rd Ave. Suite 1, Phoenix, AZ 85021  
• Email: [APSMEEP@franklinenergy.com](mailto:APSMEEP@franklinenergy.com) • Fax: 602-218-6176 • Questions?: Call 855-733-1117  
Application valid until December 31, 2018.

## REQUIREMENTS

1. Units installed after January 1, 2018 and before January 1, 2019 will be eligible for the rebate amount shown on this form.
2. A dated contractor invoice will be required as proof of purchase and that includes the date of installation. Invoice must include: manufacturer, model number, AHRI reference number, size (tons), SEER and EER efficiency levels, proof of installation at site address, proof of payment, and contractor license number. Rebate application form must be submitted to APS within 6 months of the installation date.
3. Unit must be a new installation that replaces an existing heat pump or AC in an existing residence served by APS.
4. This program applies to whole house heat pumps and AC systems only; window units and mini-splits do not qualify.
5. This program uses the SEER and EER ratings that are certified by the national AHRI database ([ahridirectory.org](http://ahridirectory.org)). If you would like to verify that your equipment qualifies prior to purchase, contact our AC experts at 855-733-1117. Have the model numbers at hand prior to calling.
6. Rebate amounts are per unit for residential HVAC systems.
7. Units must be installed by a contractor licensed in the State of Arizona.
8. **To qualify for the rebate, the equipment must be installed by an approved Participating Contractor using the APS Quality Installation Standard.**

### QUALITY INSTALLATION STANDARDS

9. All applications must include a cooling load calculation worksheet consistent with ACCA Manual J procedures. The contractor must size the equipment within 15% or one half-ton of the calculated cooling load (“Manual J Calculation” or equivalent). If an extended rating is used, please attach a copy of the document(s) used to perform this calculation.
10. The installing contractor must completely fill out the APS Quality Installation Test Results form that is attached to the rebate form. The installing contractor must correct and document the air flow across the evaporator. The refrigeration charge must be verified using superheat and subcooling from the equipment manufacturer’s specifications.
11. The following Quality Installation criteria must also be met by the installing contractor to be eligible for the rebate:
  - a) Airflow across the coil, at fan design speed and full operating load, is within 15% of the airflow required per the system design and within the range recommended by the OEM product data. Airflow across the coil is typically between 350 to 450 cfm per ton. (*ACCA Standard 5, ANSI/ACCA 5 QI-2007*)
  - b) Target airflow of 400 CFM per ton or +/- 3°F of target temperature differential between supply and return air.

*\*If installing contractor utilizes another form of determining refrigerant charge, please provide documentation that includes the target and actual results for both test in and, if out of range, for test out.*

*This program is funded by APS customers and is approved by the Arizona Corporation Commission.*