



PROJECT INITIATION REQUEST

PROJECT NAME		PROJECT LOCATION OR ADDRESS (include ste. # / parcel #)		CITY	ZIP
LEGAL ENTITY NAME	MAILING ADDRESS	CITY	PHONE	EMAIL ADDRESS	
PARTY RESPONSIBLE FOR BILLING	MAILING ADDRESS	CITY	PHONE	EMAIL ADDRESS	
AUTHORIZED AGENT FOR LEGAL AGREEMENTS	MAILING ADDRESS	CITY	PHONE	EMAIL ADDRESS	
FIELD CONTACT NAME	MAILING ADDRESS	CITY	PHONE	EMAIL ADDRESS	

APS may send a brief follow-up survey to the email address(es) you provide in this form.

Mouse over the highlighted check boxes or form fields for additional help content.

PROJECT DETAILS (select all that apply)

☐ INQUIRY ONLY

☐ PANEL UPGRADE: Existing Panel Size (AMPS) _____

☐ SINGLE FAMILY: Sq. Ft. _____ Largest A/C Unit _____

☐ SUBDIVISION: # of Lots _____ Sq Ft Smallest _____ Largest _____ % Largest _____ Largest A/C Unit _____

☐ Model Homes Identify Lot Numbers _____

☐ MULTI-FAMILY: # of Lots _____ Sq Ft Smallest _____ Largest _____ Parking Structure _____ # of Floors _____

☐ PLANNED AREA DEVELOPEMENT:

☐ COMMERCIAL: Largest A/C Unit _____ Largest Motor HP _____ Sq. Ft. _____
Type of Business _____ NEC Connected Load _____

☐ Dual feed, automatic transfer switching vault, network service, etc. "non-standard charges may apply"

☐ Overhead ☐ Underground

☐ Interconnection: ☐ Distribution ☐ Transmission ☐ Site Power ☐ Solar

☐ Temporary Construction Power Required

☐ Additional Meters Required List additional _____

☐ Phased Project Identify Phases _____

Project Scope / Detail

<p align="center">SINGLE METER</p> <p>AMPS _____ # of Meters _____</p> <p>AMPS _____ # of Meters _____</p> <p>AMPS _____ # of Meters _____</p> <p>(Note- if additional lines are needed please use Project Scope Detail)</p>	<p align="center">MULTI-METER</p> <p>Meter Size _____ # of Meters _____</p> <p>Meter Size _____ # of Meters _____</p> <p>Meter Size _____ # of Meters _____</p>	<p align="center">VOLTAGE REQUIREMENTS</p> <p>Volts _____</p> <p>Volts _____</p> <p>Volts _____</p>
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PROJECT TIMELINE	Start Date	Finish Date
City Approved Plans or Second Subittal Plans		
Grading		
Wet Utilities		
Dry Utilities		
Curb and Pavement		
PROJECTED APS IN-SERVICE DATE		

STREET LIGHTS

Does your project require lighting? If yes, please select from below.

☐ Street Lights (public streets)

☐ Dusk to Dawn (private property)

☐ None

REQUIRED INFORMATION FOR DESIGNS - EXCLUDES PANEL UPGRADES

(Please include the following listed items in the Utility Submittal)

Document Item	Preferred File Type	Comments
City/county Second submittal plans/approved plans		For preliminary design only, final plans for final design
DWG file in Basic AutoCad 2017	DWG	DWG file to include external references bound to the single CAD file
Civil Plans	PDF or Hard Copies	
Architectural Plans	PDF or Hard Copies	GRADING / DRAINAGE - Box Culvert & Culvert crossings - Storm Drains LANDSCAPE - Locations of meter pedestals WATER / SEWER - Manholes - Mains - Services FIRE - Hydrants - Fire Loops ONSITE / OFFSITE ROADWAY - Center line - Rights of Way - Street Names - Sta. call out (arterial & collector roads) - Sidewalks, Curb & Gutter DEDICATION SHOWING WATER AND SEWER EASEMENTS EXISTING AND PROPOSED UNDERGROUND UTILITIES AND EASEMENTS (PUE) CITY APPROVED LIGHTING PLANS (or letter from the city indicating street lights are not required)
Electrical Plans	PDF or Hard Copies	- One lines - Panel schedule - Load summary - Chillers - Large motor - Elevators
Site Plan / Plot Plan	PDF or Hard Copies	- Metes & Bounds - Property Lines - Lot Numbers - Lot Dimensions - Vicinity map - Service Sides at Each Lot
Communications	PDF or Hard Copies	- CATV - Phone
Building Permit	PDF or Hard Copies	
Recorded Deed with Exhibits	PDF	One (1) copy
Survey Showing Property Pins	PDF or Hard Copies	Record of Survey or ALTA Survey
City/County Approved Street light Plans	PDF or Hard Copies	
List of All Proposed Addresses for Site		Click here to retrieve Excel template. Include the proposed address list along with the PIR Form when submitting.

CITY/COUNTY APPROVED CONSTRUCTION AND STREETLIGHT PLANS REQUIRED FOR FINAL APS DESIGN

(Please provide all CAD elements in designated Blue Stake colors:)

Electric	Red	Water	Blue
Gas	Yellow	Sewer	Green
Communications	Orange	Reclaimed Water	Purple

CONSTRUCTION PROJECT REPRESENTATIVE (CPR)	WORK ORDER NUMBER
DESIGN DUE DATE	DESIGN PAYMENT PAID? <input type="checkbox"/> Yes <input type="checkbox"/> No